



Ref No. EST/PKU/2023/RO-PKU/416

Date: 08.07.2023

ANTI-RAGGING COMMITTEE

Ragging is strictly banned in P.K. University. If anybody found indulged in such kind of activities, strict action will be taken irrespective of the extent. **Ragging** is banned by Supreme Court of India. In order to prevent such kind of activity in campus, an **anti-ragging committee** has been formed and brought into operation even before the start of 1st year classes by the Director/ Principal.

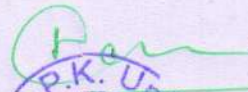
This squad will have vigil, oversight and patrolling functions. It will be mobile, alert and active at all times and is empowered to periodically inspect places of potential ragging. The squad shall investigate incidents of ragging, make recommendations to the Institution level Anti-ragging committee and shall work under the overall guidance of the Anti-ragging committee. All members are requested to take note of the same and co-operate in maintaining conducive academic atmosphere for our students both in the University & hostel premises.

Member Appointments: The Panel of VC, Registrar, Director (Admin.) and Academic Dean make all appointments. This is a standing committee. When needed, nominations are submitted by the chair of the committee.

Tenure of the Member: One Year

A campus level Anti Ragging Squad 2020-21 has been constituted with effect from 10 July 2020 with the following members:

S. No.	Member Name	Designation	Mobile No.
1.	Dr. Bhaskar Nalla	Chairman	7241115087
2.	Dr Mahalaxmi Johri	Member	7241115909
3.	Dr Prabhakar Kumar	Member	7241115086
4.	Mr Ravishankar Ahirwar	Member	7241115085
5.	Mr. Gyan Singh	Member	7241115084
6.	Mr T.N. Pandey	Member	7241115083
7.	Mr Gauri Dutt Tiwari	Member	7241115907


Registrar



DISCIPLINARY COMMITTEE

Discipline in students life attract all the right things, and because of this, students gain success in each field of their life. In a student's life, the discipline is always catered as a guide to focus on their goals. The disciplined life is classified by success, efficiency, and better time management. For the betterment of Student University staff always strict about the discipline.

The responsibilities of Committee are as follows:

1. To maintain and enforce strict discipline within the University campus.
2. All the students should wear their ID Cards while they are in the campus and their respective class rooms.
3. In case of any violation of dress code or disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the Disciplinary Committee Members.
4. To enforce total prohibition of cell phone usage by the students in the class room.
5. To monitor the movement of the students in the university and prevent students loitering around in the corridors during the college working hours.
6. To ensure that students maintain complete silence in the library.
7. If any damage is caused to the university property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.
8. If any indiscipline is found by any of the students, warn them on the first instance. Take disciplinary action based on the rules and regulations of the committee, if the pattern of misconduct continues.

Tenure of the Member: One Year

Maintaining the discipline in campus Committee member of Disciplinary Committee as follow:

S.No.	Member Name	Designation	Contact No.
1.	Prof. (Dr.) G.Pavan Kumar	Chairman	
2.	Dr Mahalaxmi Johri	Member	7241115909
3.	Mrs Renubala Goswami	Member	7241115083
4.	Dr Aiman Fatma	Member	7241115081
5.	Mr Pankaj Singh	Member	7241115090
6.	Mr Ravishankar Ahirwar	Member	7241115085
7.	Mr Ashish Pratap Singh	Member	7241115908
8.	Mr T.N. Pandey	Member	7241115906
9.	Mr Gaurav Saxsena	Member	2741115910
10.	Mr Harday Veer	Member	7241115907
11.	Mr Sunil Kumar	Member	7241115084





Ref No. EST/PKU/2023/RO-PKU ALL/419

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GENDER SENSITIZATION CELL

OBJECTIVES OF THE CELL:

To make the young boys and girl's gender sensitive and create positive values that supports the girls and their rights.

To provide overall guidance to the peer group in integrating/mainstreaming gender in all activities of the Institution in the form of focused group discussions, debates, poster making competitions etc.

To provide an integrated and interdisciplinary approach to understand the social and cultural constructions of gender that shapes the experiences of women and men in society.

To generate the awareness in regard to equality in law, social system and democratic activities.

ROLE OF THE CELL:

To examine all grievance letters received from the women staff/students regarding the sexual harassment.

To examine and investigate on each complaint received from the women staff/ students by collecting the required information from connected people.

To give feedback to the women staff/students concerned/ to find solution for their grievance.

The committee will record such grievances received from the women staff/ students in a separate register maintained exclusively for this purpose. The replay given by the committee to the women staff/students for grievance should also be recorded in the register.

The committee should find suitable solution to settle the problems faced by the women staff/students in regard to matters relating to sexual harassment within 10 days after through

MEMBER APPOINTMENTS: The administrative director makes all appointments. This is a standing committee. When needed, nominations are submitted by the chair of the committee.

TENURE OF THE MEMBER: One Year

Following member are appointed as member of committee constituted at the campus. The following will work till further order:

S.No.	Member Name	Designation	Contact No.
1	Dr Deepesh Namdev	Chairman	7241115088
2	Mrs Renubala Goswami	Member	7241115083
3	Dr Mahalaxmi Johri	Member	7241115909
4	Dr Aiman Fatma	Member	7241115081
5	Ms Priya Shrivastava	Member	7241115907


Registrar





Ref No. EST/PKU/2023/RO-PKU ALL/421

Date: 08.07.2023

WOMEN'S GRIEVANCES COMMITTEE

Objectives of the Committee:

To consider the complaints of grievances from female teaching staff, non-teaching staff and girl students.

To investigate all the complaints/charges thoroughly and professionally within stipulated time.

To ensure confidentiality and time bound response to the complaints and build confidence about impartiality.

To undertake motivational and developmental activities for female staff and girl students.

To sensitize girl students about the demands of corporate life and work culture.

Role of the Committee:

The Grievance Committee shall consider all grievances submitted in writing by an individual regarding working conditions, eve teasing and any other alleged injustice done to female employee/girl students while discharging their duties/attending sessions at the Institute.

The Grievance Committee shall have access to all files confidential or otherwise relevant to the individual's grievance.

Member Appointments: The Administrative Director makes all appointments. This is a standing committee. When needed, nominations are submitted by the chair of the committee.

Tenure of the Member: One Year

Following member are appointed as member of Committee constituted at the campus. The following will work further order;

S.No.	Member Name	Designation	Contact No.
1.	Dr Mahalaxmi Johri	Chairperson	7241115909
2.	Mrs Renubala Goswami	Member	7241115083
3.	Dr Aiman Fatma	Member	7241115081
4.	Ms Sarita Gupta	Member	7241115087
5.	Dr Meenu Gupta	Member	7241115909
6.	Ms Amrita Singh	Member	7241115901
7	Mrs Sonam Baghel	Member	7241115954



Registrar



P.K. UNIVERSITY

SHIVPURI (M.P.)

University Established Under section 2f of UGC ACT 1956 Vide MP Government Act No 17 of 2015

Ref no.: EST/PKU/2023/RO-PKU ALL/424

Date: 08.07.2023

STUDENT EXAMINATION GRIEVANCE REDRESSAL COMMITTEE

The Examination Grievance Redressal Committee looks after the complaints presented by any student with regard to the Internal Assessments, End Semester Examinations and Results. It also gives the possible resolutions to the complaints made. In fact, the main objective of this committee is to help the students to solve the grievances related to the University Examinations. The Committee members guide the students in rechecking the paper and in the process of applying for re-evaluation. The grievances related to the evaluation of the University made by the students are forwarded to the University. Moreover, students who are not satisfied with their marks are aided by the faculty to apply for revaluation to the University. The response given by the university is immediately intimated to the students. As per its system, the University provides photocopies of the answer papers. Students take this copy to the concerned teacher concerned where she goes through the same and advises whether the answers are worthy of re-evaluation, rechecking or retotalling. Being an affiliated college, the mechanism to deal with examination-related grievances is transparent, time-bound and efficient as per the University norms. Members of the Faculty/ Committee members guide the students about the procedure(s) followed or the schedule of rechecking and Copy-viewing process and re-evaluation process as per the guidelines of the University.

Examination Grievance Redressal Committee is constituted with the following members;

S.No.	Name	Designation	Position	Contact Number
1	Mr Syyed Adil	Controller of Examination	Chairperson	7241115089
2	Prof (Dr) G.Pavan Kumar	Dean Academic	Member	7241115084
3	Mrs Renubala Goswami	Deputy Controller of Examination (Secrecy)	Member	7241115083
4	Mr Manoj Khare	Deputy Controller of Examination	Member	7241115089

Registrar 08.07.2023

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MOB: 7241115088, Email: registrar.pkuniversity@gmail.com



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STUDENT FEE PAYMENT GRIEVANCE REDRESSAL COMMITTEE

Fee payment is an important issue in any University. Timely payment of fees is helpful in smooth running of the University. However some student do have grievance regarding fee payment either due to lack of understanding of fee structure and fee rules or misunderstanding of the process or the deadlines.

A number of grievance related to fees are reported ever year and their rightful redressal is required.

Therefore a committee is constituted to look into the grievance related to fee.

Fee Payment grievance Redressal Committee is constituted with the following members;

S.No.	Name	Designation	Position	Contact Number
1	Mr Rahul Richhariya	CFAO	Chairperson	7241115901
2	Dr. Aiman Fatma	Admission Officer	Member	7241115081
3	Mr Somnath Mukharjee	Accountant	Member	7241115901



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STUDENT SCHOLARSHIP GRIEVANCE REDRESSAL COMMITTEE

The main aim of the Scholarship Committee is to make aware students about various scholarship schemes provided by University, State govt., Centre govt. and NGOs. This committee will review all University- wide undergraduate and graduate scholarship applications of ST/SC/OBC/minority students and make recommendations to the Department of Head's (HOD) for final decision. The Scholarship Committee may be asked to also review other student awards as needed. Committee recommendations will be based on individual scholarship and state scholarship procedures as students of different states come to study. Members also provide input into the scholarship application and process, and are expected to keep themselves updated with procedures of scholarships. It is the function of this committee to encourage, develop, and evaluate all scholarship programmes and looks into grievance redressal of students.

Scholarship Redressal Committee is constituted with the following members;

S.No.	Name	Designation	Position	Contact Number
1	Dr Deepesh Namdev	Registrar	Chairperson	7241115088
2	Mr Gaurav Saxena	Lecturer	Member	2741115903
3	Mr Vivek Verma	Computer Operator	Member	7241115903



Registrar

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STUDENT LIBRARY GRIEVANCE REDRESSAL COMMITTEE

The Student Library Grievance redressal Committee is constituted for the smooth and effective functioning of the Library.

Student Library Grievance Redressal Committee is constituted with the following members;

S.No.	Name	Designation	Position	Contact Number
1	Prof (Dr) G Pavan Kumar	Dean Academic	Chairperson	7241115084
2	Ms Nisha Yadav	Librarian	Member	7241115902
3	Ms Jyoti Pagya	Assistant Librarian	Member	7241115902


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