



# P. K. UNIVERSITY

## SHIVPURI (M.P.)

University Established Under section 2(F) of UGC ACT 1956 Vide MP Government Act No 17 of 2015

Ref. No.

Date.....

The Required information in *Proforma for submission of information by State Private Universities* which is asked under D. Admission Process, 6.7 What is the admission policy of the University with Regard to NRI and overseas students?

The admission policy of the University with Regard to NRI and overseas students is attached.

Vice Chancellor

P. K. University  
Shivpuri (M. P.)

**VICE CHANCELLOR**  
P.K. UNIVERSITY  
SHIVPURI (M.P.)

Registrar

P. K. University  
Shivpuri (M. P.)

**REGISTRAR**  
P.K. UNIVERSITY  
SHIVPURI (M.P.)

**ORDINANCE No. 13, of 2016****BACHELOR OF ENGINEERING (B.E) 4 YEAR DEGREE COURSE**

This ordinance shall be applicable to candidate admitted for Bachelor of Engineering (B.E.) degree

1.0 The first degree in Engineering of four-year (eight semesters) course, hereinafter called 4-YDC, shall be designated as BACHELOR OF ENGINEERING, in respective Branch.

1.1 This degree of Bachelor of Engineering (hereinafter called B.E) shall include the branches of Aeronautical, Architecture, Rural Technology, Civil, Mechanical, Electrical & electronics, Electronics & Communication, Electronics & Instrumentation, Information Technology, Computer Science and Engineering, Information Technology, Automobile, Chemical, Metallurgical, mining, Textile, Production engineering, fire technology & safety engineering, Instrumentation & Control, Electrical Engineering, Bio-Medical, Biotechnology & Industrial Engg. & Management, Nano-technology, Agricultural Engineering and more degrees Programme can also be offered under the Ordinance on the recommendation of the Board of Management of the University as per norms & Regulation of AICTE.

**2.0 ADMISSIONS**

2.1 Minimum qualification for admission to the first year B.E. shall be the Qualifying Higher Secondary School Certificate Examination(10+2) Scheme with Physics, Chemistry & Mathematics securing minimum 45% marks (5% will be relaxed for SC/ST other categories) conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/ University.

2.2 Candidate who has qualified the Diploma course in related branch of Engineering from M.P. Board of Technical Education, Bhopal or Equivalent shall also be eligible for admission to third semester of B.E Course.

2.3 Minimum qualification for direct admission to second year Bachelor of Engineering Course termed as lateral Entry. Shall be as per the prevalent norms of Government of Madhya Pradesh.

- 2.4 Non- resident Indian (N R I) candidates shall also be eligible for Admission to B.E. in accordance with directives of the Government Of Madhya Pradesh, provided they Satisfy the criterion of clause 2.1
- 2.5 The admissions to B.E. course shall be governed by the rules of the Technical education and training department government of Madhya Pradesh Bhopal and/ or any other competent authority of the state Government of Madhya Pradesh.
- 2.6 Admission under this course will be made as follows:-
- I. In general the admission to B.E. Course shall be governed by the rules by D.T.E. or any other competent authority of three state of Madhya Pradesh.
  - II. The University may also conduct its own Entrance Examination for admission to its Engineering courses.
  - III. Enrollment/Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- 2.7 Admission process as framed by the University shall be applicable for all admission from time to time.
- 2.8 The fees for each course shall be decided by Board of Management of University the Number of seats in each courses will be as per Statute 28.

### **3.0 EXAMINATION – PROMOTION TO HIGHER SEMESTER AWARD OF CREDITS AND GRADES, DIVISION AND CONDONATION OF DEFICIENCIES**

As per Ordinance No. 5

### **4.0 DURATION OF COURSE**

- 4.1 One hour of conduct in Lecture (L)/Tutorial (T)/Practical (P) per week shall be equal to one credit as allotted in the respective schemes.
- 4.2 A candidate may provisionally continue to attend next higher year, even if, the result of qualification year/ semester has not been declared. However, subsequently if he/she is

not able to clear qualifying semester examination, the candidate cannot claim any right on the basis of his/her provisional admission.

- 4.3 The maximum duration of the course shall be eight years. However, for one mercy attempt can be granted to student by vice- Chancellor which should be not more than one year on satisfactory reasons.

## 5.0 MERIT LIST

Branch wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination of the eighth and final semester for B.E. degree, on the basis of the integrated performance of all the four years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

## 6.0 ATTENDENCE

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the principal of the college and vice-Chancellor of the University, respectively for satisfactory reasons.

## 7.0 MEDIUM OF INSTRUCTION AND EXAMINATION

7.1.1 The medium of instruction and examination shall be English throughout the course of study.

7.1.2 The subjects to be studied in different semester of Bachelor of Engineering include lab work, practical, Plant training; project etc. shall be as per the schemes, approved by Board of studies of the University on The basis of AICTE norms.

8.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a consisting of any or all the Directors of the Departments/ Institutions /Schools. The decision of the Vice-Chancellor shall be final.

9.0 The reservation to SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.

**ORDINANCE No. 14, of 2016****BACHELOR OF PHARMACY (4 YEAR DEGREE COURSE)**

This ordinance shall be applicable to candidate admitted for Bachelor of Pharmacy (B.Pharm.) degree and shall be governed by rules & guidelines of pharmacy council of India.

1.0 The first degree in Pharmacy of four-year (Eight semesters) course, here in after called 4-YDC, shall be designated as Bachelor of Pharmacy (B.Pharm.) degree

**2.0 ADMISSION**

2.1 Passed 10+2 examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics / Biotechnology / Biology / Technical Vocational subject. Obtained at least 45% marks (40% in case of candidate belonging to reserved category) in the above subjects taken together.

2.2 The minimum qualification for admission to the first year B.Pharm. shall be the qualifying Higher Secondary School Certificate Examination (10+2) scheme with Physics, Chemistry and Mathematics/ Biology securing minimum 45% marks ( 5% will be relaxed for SC/ ST/ other categories) conducted by M.P. Board of secondary Education or an equivalent examination from a recognized Board/ University.

2.3 Minimum qualification for direct admission to second year of B.Pharm. shall be 45% marks in Diploma in Pharmacy from any institution approved by the Pharmacy Council of India (PCI) and as per prevalent norms of government of Madhya Pradesh. Justification- B.Sc. student cannot admit directly into B.Pharm. II year.

2.4 Non-Resident Indian (NRI) candidates shall also be eligible for admission to B.Pharm. in accordance with directives to the Government of Madhya Pradesh, provided by the satisfy the criterion of clause 2.1.

2.5 The admission to Pharmacy course shall be governed by the rules of the Technical Education and Training Department, Government of Madhya Pradesh, Bhopal and/ or any other competent authority of State government of Madhya Pradesh.

2.6 The admission procedure will be as per decision of Board of Management of University.

2.7 The fees of the course shall be decided by board management & under of seats will be as per statute 28.

**3.0 EXAMINATIONS-PROMOTION TO HIGHER SEMESTER AWARD OF CREDITS AND GRADES DIVISION AND CONDONATION OF DEFICIENCIES.**

As per Ordinance No 5.

#### **4.0 DURATION OF COURSE**

- 4.1 There shall be at least fourteen weeks of teaching in every semester.
- 4.2 One hour of conduct in Lecture (L)/ Tutorial (T) / and at least 3 hours of Practical (P) per week shall be equal to one credit as allotted in the respective schemes.
- 4.3 A candidate may provisionally continue to attend next higher year, even if, the result of qualifying year/ semester has not been declared. However, subsequently if he / she is not able to clear qualifying semester examination, the Candidate cannot claim any right on the, basis of his/ her provisional admission.
- 4.4 The maximum duration of the course shall be eight years. However, for one mercy attempt can be granted by Vice Chancellor which should be not more than one year on satisfactory reasons.

#### **5.0 EDUCATIONAL TOUR, PROJET WORK AND PROFESSIONAL TRAINING**

##### **5.1 EDUCATIONAL STUDY TOUR**

For B.Pharm VI semester students an educational study tour to visit important manufacturing organization is compulsory. All students will have to submit a tour report after the study tour. The marks shall be awarded by the teacher-in-charge of the student's study tour. If a student is unable to go on Educational Study Tour, he will be awarded "Grade point-F" however there shall not be any restriction of minimum pass grade in the Educational Tour.

##### **5.2 PROJECT WORK**

For B.Pharm VII semester students a project work shall be compulsory. The project shall be undertaken in any of the areas of pharmaceutical Science. The project shall be made under the supervision and guidance of faculty members(s). The candidate shall present a seminar on his/her project work. Every candidate shall be required to submit the project report in triplicate. The marks shall be awarded by the project supervision and one external examiner.

##### **5.3 PROFESSIONAL TRAINING**

- 5.3.1 After examination of 7th semester a professional training in Industry / Hospitals/ pharmacy/ community/ pharmacy/ R&D of four weeks is mandatory for all

students. The report of the Professional Training shall be submitted by the candidate in triplicate, duly certified by the organization ne/she underwent his/her on training.

5.3.2 The viva-voce examination based on the industrial training shall be carried out by board of examiners consisting of:

- I. Head/Principal of the institute Chairman
- ii. The external examiner Member
- iii. The internal examiner Member

The marks shall be awarded by the board of Examiners.

## 6.0 MERIT LIST

Final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination of the eighth and final semester for B.Pharm. Degree, On the basis of the integrated performance of all the four years. The merit list shall include the first ten candidates securing, at least first division and passing all semesters in single attempts.

## 7.0 ATTENDANCE

As per Ordinance 11 of clause 6.

## 8.0 MEDIUM OF INSTRUCTION AND EXAMINATION

8.1 The medium of instruction and examination shall be English throughout the course of study.

8.2 The subject to be studied in different semester of bachelor of Pharmacy shall be as per the schemes, approved by board of studies of P.K. UNIVERSITY

9.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor shall be final.

10.0 The Reservation to SC/ST/other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.

6.7

**ORDINANCE No. 16, of 2016****MASTER OF COMPUTER APPLICATION (MCA)****3 Year full time post Graduate course**

Regarding  
NRI

1.0 This ordinance framed as per rules / regulation / guidelines laid down by AICTE/UGC shall be applicable to the candidates admitted to Master of Computer Applications (MCA) course.

2.0 This ordinance shall be applicable to the candidates admitted in Three Year Master of Computer Applications course abbreviated as MCA

**3.0 ADMISSIONS**

3.1 A candidate seeking admission to M.C.A courses should be graduated from any Indian university or institute recognized by the university grants commission, New Delhi, as equivalent there to. The graduation should be with three year of regular study after passing senior secondary Examination (10+2) or its equivalent securing minimum 50% marks (5% will be relaxed for ST/SC/other categories) of an approved board with mathematics as compulsory subject at either (10+2) or Graduation level.

3.2 Non -Resident Indian (NRI) candidates shall also be eligible for admission to M.C.A in accordance with directives of the government of Madhya Pradesh Bhopal provided they satisfy the criterion of clause 3.1 above.

3.3 The admission to M.C.A courses shall be governed by the rules of the Technical Education and skill. Development by the state government of Madhya Pradesh for this purpose.

3.4 Admission under these course will be made as follows:

- (a) The University will issue admission notification in newspapers, on the university's website, notice board of the university and in Ode~~r~~ publicity media before the start of every cycle.



- (b) List of candidates provisionally selected for admission / shortlisted based on merit will be displayed on the notice board of the university's university website / or the student will also be informed directly of their admission after the last due date of application.
- (c) The candidate whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates however must produce the previous year mark sheet school/ college certificates as proof of required eligibility criteria. The candidates so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission the provisional admission granted to him will be cancelled.
- (d) The application form may be rejected due to any the following reasons :-
- ⇒ The candidates do not fulfill the eligibility conditions.
  - ⇒ The prescribe fees is not paid.
  - ⇒ The application form is not signed by the candidates and his / her parent guardian, wherever required.
  - ⇒ Supporting documents for admission are not enclosed.
- (e) Enrollment / registration number will be assigned to the student by the university shall all be applicable for all admission from time to time.

3.5 fees for the courses shall be as per decision of board management of university and the number of seats as per statute 28

### 3.0 EXAMINATIONS- PROMOTION TO HIGHER SEMESTER AWARD OF CREDITS AND GRADES, DIVISION AND CONDONATION OF DEFICINCIES

As per Ordinance No.5

#### 4.0 RE- ADMISSSION

- 4.1 Candidates who have discontinued the course during any semester may, on the recommendation of the Director / Principal of the college to take re-admission to the course at the beginning of the semester concerned in a subsequent Year, provided that the duration of course for such readmitted candidate shall be counted from the due date of his/ her first admission.

## 5.0 DURATION OF THE COURSE

- 5.1 One hour of the conduct lecture (L) / tutorial (T) / practical (P) per work shall be equal to one credit as allotted in the respective schemes.
- 5.2 The maximum duration of the course shall be six years. However for one mercy attempts can be given by the Vice-Chancellor of the university on reasonable ground.

## 6.0 MERIT LISTS

- 6.1 Merit list of first 10 candidates in the order of merit shall be declared by the university at the end of the sixth semester on the basis of the integrated performance of all the semesters, securing at least first division and passing all semester examinations in single attempts.

## 7.0 ATTENDENCE

As per Ordinance 11 of clause 6.

## 8.0 MEDIUM OF INSTRUCTION AND EXAMINATION

- 8.1 The medium of instruction and examination shall be English throughout the course of the study.
- 8.2 The subjects to be studied in the different of M.C.A. of 3 years course shall be as per the schemes approved by the board of studies of the university.

9.0 not without understanding anything stated in this Ordinance , for any unforeseen issues arising , and not covered by this Ordinance , or in the event of differences of interpretation , the Vice-chancellor may take a decision after obtaining, if necessary , the opinion / advice of a committee consisting of any or all the directors of the schools. The decision of the Vice-Chancellor shall be final.

- 10.0 The reservation to SC/ ST / other category candidates shall be applicable as per the norms of the state Government of Madhya Pradesh.