



P.K. University
Shivpuri (M.P.)

University Established Under section 22 of UGC ACT 1956 Vide MP Government Act No 17 of 2015

**MINUTES OF 1st ACADEMIC COUNCIL MEETING
P.K. UNIVERSITY, SHIVPURI (M.P.)**

The 1st Academic Council meeting was held on 10 June 2016, Friday at 2:00 PM Noon in Administrative Block under the Chairmanship of Dr. Hemendra Gautam (Vice Chancellor). The following committee members are presented in meeting;

Dr Hemendra Gautam (Hon'ble Vice Chacellor of P.K.University)	Chairman
Shri Pawan Kumar Sharma	Member
Mr Balveer Singh	Member
Mr Satnam Singh	Member
Er. Syyed Adil	Member
Dr. Chetan P.Nemade (Registrar)	Member Secretary

The meeting began with warm welcome from the Chairperson and he requested the Registrar (Member Secretary) to present the agenda items for deliberation.

Agenda 1: Reporting of published Statue and ordinance 1 to 40 of P.K.University, Shivpuri (MP).

The Registrar (Member Secretary), informed the committee members that the first Statue (1 to 36) and Ordinance (1 to 40) of University has been published in MP gazette on 3 June 2016 which were prepared by experts in their respective fields in accordance with the guidelines and norms laid down by the UGC, MPPURC and other regulatory bodies.

The Statue 1 to 36 and Ordinance 1 to 40 have been reviewed by the members and noted the same.

Agenda 2: Approval of newly proposed Faculty/ Department in ordinance of the University.

The committee members reviewed **Ordinance No. 01 of 2016**, which pertains to the Faculties and Departments of P.K.University, as published in the **Gazette of Madhya Pradesh on 03 June 2016**. The ordinance outlines the legal framework for the creation and functioning of new faculties or departments within the university.

The committee members deliberated on the essential requirements needed to start the new Faculty/Department, focusing on the following areas:

Staffing Requirements: Detailed information on the required faculty, administrative, and support staff positions.

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Infrastructure: Mentioned the facilities that will be required, such as classrooms, laboratories, and libraries.

Financial Implications: A financial breakdown was provided, highlighting the costs associated with setting up the new faculty/department, including staffing, infrastructure, and operational expenditures.

After thorough discussion, the proposal for the establishment of the new Faculty/ Department was put to a vote. The proposal was approved with a majority vote. The new Faculty/Department will be incorporated into the university ordinance, and will become operational starting from the **2016-17 academic session**.

Agenda 3: Approval of academic programmes to be offered under the newly proposed Faculty/ Department.

The Registrar submitted the list of new programmes or courses that department will offer, including undergraduate, postgraduate, or research programs. The committee then discussed the basic requirements necessary for launching new programmes or courses under the Faculty/Department. Key areas of discussion included:

The facilities needed for the programmes or courses were discussed, including:

- Adequate classrooms
- Fully equipped laboratories
- A library and other academic resources to support both students and faculty.

After thorough discussion, the courses were approved by the members.

Agenda 4: Approval of intake of the all-academic programmes.

The Registrar submitted the intake details for each academic program. The details included proposed intake numbers for undergraduate, postgraduate, and research programs. The submission was in accordance with the requirements set by the MPPURC for approval.

The committee members thoroughly reviewed the proposed intake-numbers for each program. It was suggested that an increase or decrease in intake may be justified based on:

- * Department capacity.
- * Availability of faculty members.
- * Existing infrastructure.





The committee recommended that any changes in the intake numbers should be subject to the approval of the MPPURC. After detailed discussions, the agenda was approved by the committee. The approved intake details and the recommendations were forwarded to the Board Management of the University for final approval, subject to MPPURC's sanction.

Agenda 5: Introducing and approval of syllabus of the all-academic programmes.

The committee members discussed about the key point of preparation of syllabus of the all programme . The key point focus areas included:

- Updated content reflecting current industry trends.
- Inclusion of interdisciplinary courses to enhance student learning.
- Integration of practical components like internships, lab work, and field studies to ensure hands-on experience.

The members suggested to the presented department representative to conduct the BoS for the approval of Syllabus and present the Next Academic council for approval.

Agenda 6: Approval of the academic calendar for the session 2016-17.

The Registrar, presented the proposed academic calendar to the council members and provided the each member with a copy for their review. The council unanimously reached an agreement approved the academic calendar for the session 2016-17 and will be implemented accordingly.

Agenda 7: Approval of Admissions policy.

The Chairperson emphasized the importance of aligning the policy with current norms and standards set by MPPURC and UGC. The committee members were provided with a copy of the current admission policy for review.

The admission policy presented an overview of the policy, highlighting key components such as eligibility criteria, application procedures, and selection criteria. Committee members discussed various aspects of the admission policy, including:

- The alignment of eligibility criteria with the latest guidelines from MPPURC and UGC.
- The need for transparency in the application and selection process.





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- The inclusion of provisions for handling special cases, such as reserved categories and international students.
- Suggestions were made to ensure that the policy remains adaptable to changes in regulatory norms and institutional needs.

After thorough discussion, the committee approved the admission policy and instructed to approved policy will be communicated to all relevant departments and stakeholders.

Agenda 8: Recommends books and reading materials for the subject concerned.

The Chairperson emphasized the importance of establishing a well-stocked library with relevant books and reading materials to support the academic programs. The primary objective of the meeting was to discuss and recommend new books and resources for the establish the library. He was also suggested to include some e-books and digital resources for ease of access.

He asked to Each faculty member suggest their recommendations for new books, reference materials, and additional reading resources for their respective subjects and the Concerns were instructed to prepare a final procurement list, taking into consideration availability, costs, and preferences for e-books where applicable.

Agenda 9: Any other matter with permission of Chairman.

No any matter received from the members.

Signature of the members

Dr Hemendra Gautam

Shri Pawan Kumar Sharma

Mr Balveer Singh

Mr Satnam Singh

Er. Syyed Adil

Dr. Chetan P.Nemade

Mr Jitendra Mishra (Special Invitee)