



# P.K. University

Shivpuri (M.P.)

University Established Under section 2f of UGC ACT 1956 Vide MP Government Act No 17 of 2015

Ref No. PKU/2020/11/25/RO-Member/003-553A

Date: 25.11.2020

To,  
The Members,  
Finance Committee  
P.K University, Shivpuri (M.P)

**Subject- 5<sup>th</sup> Finance Committee Meeting as per directives of M.P Govt. Ordinance- Reg.**

Dear Sir/ Madam,

We are pleased to intimate you that; The 5<sup>th</sup> Finance Committee Meeting is scheduled on 5<sup>th</sup> December 2020 at P.K. University Campus Shivpuri (M.P.), as per directives of M.P Government Ordinance. You are requested to kindly grace the meeting .The agenda is enclosed kindly provide your valuable suggestions please.

**PROGRAMME:**

Date of Meeting: - 05.12.2020

Time of Meeting:-12:00 Noon onwards

Venue of Meeting: - Moot Court (Admin. Block), P.K University Shivpuri M.P

**The agenda of meeting is enclosed for kind perusal please.**

Thanking You  
With Kind Regards

  
Registrar

Copy to-

- Office of the Hon'ble Chancellor, P.K University, Shivpuri- 473665
- Office of the Hon'ble Vice Chancellor P.K University -473665
- Secretary , Finance Committee
- Asst. Registrar Academics

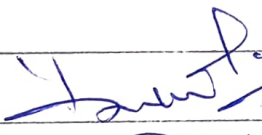

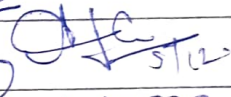
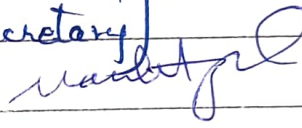
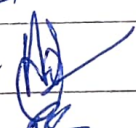

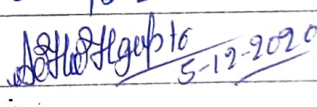
\* <sup>st.</sup> FINANCE COMMITTEE \*

Participated Members

05/12/20

Name

Sign

1. Dr. V.M Kool (Chairperson)  5/12/2020
2. Mr. Jitendra Mishra (Vice-Chairperson)  5/12/2020
3. Ms. Aiman Fatma (Director-finance/Secretary)  5/12/2020
4. Mrs. Harsh Agarwal (CA) (Member)  5/12/2020
5. Dr. Satnam Singh (Member) ✓
6. Er. Syed Adil (Member) ✓ 
7. Dr. Balveer Singh (Member) ✓ 
8. Mrs. Ashish Gupta Member.  5-12-2020

The above Members attend Finance Committee Meeting on 5.12.20 from 12:AM onward.

The Agenda discuss is enclosed Page No 06



# P.K. UNIVERSITY

## SHIVPURI (M.P.)

Established Under UGC Act 2F, 1956

Date: 25.11.2020

Ref. No.

### AGENDA OF 5<sup>th</sup> FINANCE COMMITTEE MEETING; DATED 5.12.2020

Agenda 1:

- ❖ Confirmation of minutes of 4<sup>th</sup> finance committee meeting.

Agenda 2:

- ❖ Projection/Estimation of Income & Expenditure.

Agenda 3:

- ❖ Approval of Budget up to 31<sup>st</sup> March 2021.

Agenda 4:

- ❖ Regulating the Disbursement of Salary.

Agenda 5:

- ❖ Completion of Financial information, ledger including (Balance Sheet, Income, Expenditure etc.) in view of UGC inspection.

Agenda 6:

- ❖ Budget of Different Faculties.

Agenda 7:

- ❖ Any other matter with permission of Chairman.

  
Registrar



# \* MINUTES OF THE MEETING. \*

Date:          
Page: 07

The Chairperson welcomed all the learned members of all the finance committees; who attend the meeting.

AGENDA 1: The Committee Approved minutes of

4<sup>th</sup> finance Committee Meeting after reviewing & deliberation on each agenda points of the previous meeting. (4<sup>th</sup> finance Committee Meeting)  
(Page No 10-20)

AGENDA 2: The projection / Estimation were discussed by the Committee as presented by P.K University Projection Report No. 4.

Total No Pages - (21-61)

Similarly the fee fixation report was prepared and presented PKU fee fixation 2019-20.

AGENDA 3:

The Committee approves the budget upto 31<sup>st</sup> March 20,

## AGENDA 4:- The Members Emphasise

that Bank should be instructed to disburse the salary within first week of every month. (Ledger of PKU Report No-6)

## AGENDA 5:-

The financial information, Ledger including Balance Sheet, Income Expenditure Sheet, Profit & Loss by the

Finance Department of P.K. University

Presented in this PKU Report No-5

Updated 2019-20 (Page No 62-72)

## AGENDA 6:-

Budget of Different Faculties in prescribed Performa are enclosed and presented before the Committee.

(PKU Report No-2)

AGENDA-7:-

LPT of the Staff. It is under Process  
Given PKU Report No-7.





# P.K. UNIVERSITY SHIVPURI (M.P.)

Established Under UGC Act 2F, 1956

f. No. PKU/2021/10/13/RO - Member/ero/ - 1177

Date... 13.10.2021

## FINANCE COMMITTEE

As per MP Government Ordinance Dated 03 June 2016, Part 4(ग), Statue 12.

**Finance Committee of the University consisting of the following members;**

- (a) **The Vice-Chancellor- Chairperson**
  - Dr. Y.M.Kool (P.K.University, NH27 Thanara, Karera, Shivpuri-MP)
- (b) **The Director Finance - Vice Chairperson**
  - Mr. Jitendra Mishra (Registrar of P.K.University, NH27 Thanara, Karera, Shivpuri-MP)
- (c) **One Member to be nominated by the Chancellor preferably with Chartered Accountant background;**
  - Mr. Harsh Agarwal (CA, P.K.University, NH27 Thanara, Karera, Shivpuri-MP)
- (d) **One member to be nominated by Governing Body;**
  - Dr. Satnam Singh (Dean of Faculty of Engineering & Technology, P.K.University, NH27 Thanara, Karera, Shivpuri-MP)
- (e) **One member to be nominated by Board of Management form amongst its members;**
  - Er. Syeed Adil (Associate Professor in Department of Civil Engg. of P.K.University, NH27 Thanara, Karera, Shivpuri-MP)
- (f) **One member to be nominated by the Academic Council from among its Members;**
  - Mr. Ashish Pratap Singh (HOD of Faculty of Computer Science & Application, P.K.University, NH27 Thanara, Karera, Shivpuri-MP)
- (g) **Chief Finance & Accounts Officers (CFAO) Member Secretary**
  - Mrs. Aiman Fatma (CFAO of P.K.University, NH27 Thanara, Karera, Shivpuri-MP)
- (h) **The Assistant Accountant (Special Invitees)**
  - Mr. Prakhar Singh (P.K.University, NH27 Thanara, Karera, Shivpuri-MP)

  
Registrar  
P.K.University  
Shivpuri (M.P.)

ADDRESS : NH-25, Dinara, Shivpuri (M.P.) • Mob. 7241115081

## \* REVISIONS COMMITTEE MEMBERS \*

### \* REVISED COMMITTEE MEMBER \*

- a) The Vice-Chancellor. - Chairperson.
  - Dr. Y. M. Kool. (P.K. University)
- b) The Director Finance - Vice Chairperson.
  - Mr. Titendra Mishra (Registrar)
- c) Chartered Accountant Background Member.
  - Mr. Harsh Agarwal (CA, P.K. University)
- d) One Member to be nominated by Governing Body
  - Dr. Satnam Singh (Dean of Faculty of Engineering & Technology P.K. University)
- e) One Member to be nominated by Board of Management
  - En. Syeed Adil (Associate Professor in Department of Civil Engg)
- f) One Member to be nominated by the Academic Council
  - Mr. Ashish Pratap Singh (HOD of Faculty of Computer Science)
- g) Chief Finance & Accounts Officers (CFAO)
  - Mrs. Aiman Fatma (CFAO)
- h) The Assistant Accountant (Special Duties)
  - Mrs. Prakash Singh (P.K. University)