

To
The Members,
Finance Committee
PK University, Shivpuri (M.P.)

Subject: 8th Finance Committee Meeting As per Directives of MP Govt Ordinance- Reg

Dear Sir /Mam

Kindly Informed that, The 8th Finance Committee Meeting is scheduled on 29-Sep-2023 at PK University, Shivpuri (M.P.) as Per Rules & Regulation of MP Government Ordinance.

It's Humbled Request, your presence and Giving Valuable ideas & guidance to our organisation for smoothly Functioning and helpful to Achieved goals

The Agenda of Meeting is enclosed for your suggestions


Schedules of meeting

Date OF meeting: - 29-Sep-2023 (Friday)

Time of Meeting: - 2:30 Pm onwards

Venue: Conference Hall (Admin Block), PK University

Thanks


Registrar

PK University (Shivpuri)
REGISTRAR
P. K. University
Shivpuri (M.P.)

8th Finance Committee

Date: 29-09-2023

Page:

K^o 8th Finance Committee Meeting ^{xx}.


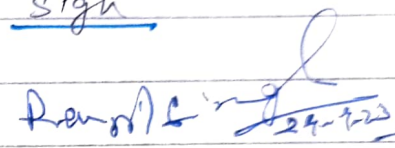

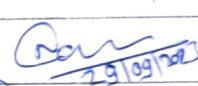
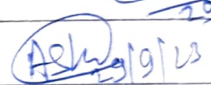

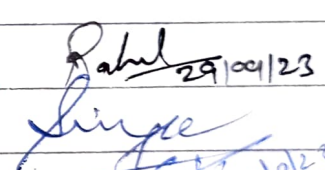
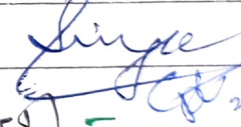

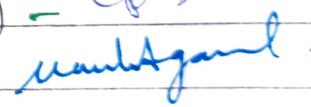
Held on 29-09-2023.

"Participated Member"

29th sep. 2023

Name :-

Sign

1. Prof. Dr. Rajit Singh (Chairperson) -  
2. Mr. Sitendra Mishra (Director Finance) - 
3. Dr. Deepesh Nandan (Hon. Body member) - 
4. Mr. Ashish Pratap Singh (Memb. Academic Council) - 
5. Dr. Himan Fatma (Bom Member) - 
6. Mr. Rahul Richharia (CFAO-P.K. University) - 
7. Mr. Sambath Mutharajee (Accountant) - 
8. Prof. Dr. (H. Pawan) (Special invite member) - 
9. CA. HARSH ANARVAL (Special invite member) - 

The above member of 8th Finance Committee meeting held on 29-09-23 (Friday) at 2:30 pm onwards.



P.K. UNIVERSITY
SHIVPURI (M.P.)

University Established Under section 2F of UGC ACT 1956 Vide MP Government Act No 17 of 2015

REF No: PKU/2023/09/22/Ro-Stud/Fc/002-1057

Dated: 22.09.2023

Agenda of 8th finance committee meeting held on 29-09-2023

- 1-Confirmation of seventh finance committee meetings minutes.
- 2 Action Taken Report Of seventh finance committee meetings
- 2-Consider the revised fees structure for the academic year 2023-24
- 3-To consider the budget of for financial year 2023-24
- 4-To the construction of new law building,admin block 2nd floor and separate hospital for girls.
- 5-To approve the procurement of laboratory by different departments.
- 6-Take approval for purchase of new ambulance for pandit mahavir Prasad memorial ayurvedic hospital.
- 7-To consider the Form 16 for the financial year 2022-23.
- 8-Estimation of funds that is income and expenditure of respective departments.
- 9-Budget and approval required for University main entrance gate construction and Dom construction in admin block.
- 10-Construction of 1st floor of new law building and new nursing building University campus.
- 11-Any other discussion with the approval of Honb Chairman of the committee.

(0) 22.09.2023
Registrar
P.K. University
REGISTRAR
P. K. University
Shivpuri (M.P.)

••• Opening Remarks By chairman — •••

Hon. Chairman

welcomed all the present member of the Finance Committee, which is held on 29-09-2023, at venue of Conference hall of P.K. University, with the opening statement of the meeting, and further requested to CFAo, to proceed the meeting with the 8th Finance Committee meeting Agenda.

The committee member discussed the Agenda points as given below—

Agenda No. 01 - Confirmation of seventh Finance Committee meeting Minutes. —

The 7th Finance Committee meeting held on 22-11-2022 at Conference hall of P.K. University at scheduled time, the minutes of the meeting is discussed with the member and there is All member Agreed with the full consent of the 7th meeting Agenda, Hence there is No comments is need to be changed from the member of the Committee.

Decision: FC Confirmed the minutes.

Agenda No-02 - Action Taken Report of seventh Finance Committee meetings —

As discussion with the meeting of Agenda of the 7th meeting, All Agenda points is confirmed or implemented with the duly confirmation with the Respective member of the Committee.

Here

to inform that Action Taken Report is attached with the such page for Assuring of Agenda.

Decision: FC Confirmed take action and Report of minutes



7th Finance Committee Meeting

ACTION TAKEN REPORT

The Chairman read out the minutes of the previous finance meeting held on 30-10-2021 and the action taken report. The following actions were taken based on the suggestions given by the members.

<u>Agenda No.</u>	<u>Plan of action</u>	<u>Achievements/outcome</u>
<u>FC 07.01</u>	**Confirmation of minutes of 6 th finance committee meeting held on 30.10.2021	<u>Confirmed</u>
<u>FC 07.02</u>	** Allotment of fund for purchase new bus	<u>Implemented</u>
<u>FC 07.03</u>	** Budget for different Faculties allocated on prorata basis.	<u>Implemented</u>
<u>FC 07.04</u>	**Apporval of annual financial accounts together with audit report for financial year 2022-23.	<u>Completed</u>
<u>FC 07.05</u>	**Estimatation & Projection of revenue and expenditure of the University.	<u>Implemented</u>
<u>FC 07.06</u>	**Proposal for the re-allocation of budget for various faculties.	<u>Implemented</u>
<u>FC 07.07</u>	** Allocation of fund for sport equipment, furniture as per requirement.	<u>Completed</u>
<u>FC 07.08</u>	** To consider the form-16 of financial year 2022-23 of faculties of University.	<u>Completed</u>
<u>FC 07.09</u>	** Proposal Budget for construction of new block of Law and Agriculture.	<u>In Process</u>
<u>FC 07.10</u>	** Proposed budget of Hostels, Canteens & Roads.	<u>Completed</u>
<u>FC 07.11</u>	** Proposed budget of Residence Faculty.	<u>In Process</u>
<u>FC 07.12</u>	** Proposed budget for Chairs for Meetings & Camera for Required Campus.	<u>In Process</u>

Page:

Agenda No: 03 → Consider the Revised Fees Structure
For the Academic Year 2023-24.

Here to kindly informed that fees structure of the Academic session- 2023-2024 has been Revised with the signatory Authority by Hon. Chancellor sir of our P.K. University, in the following manner of As follows and discussed with the member of the committee.

Decision: F.C. Approved.

Agenda No: 04: Consider the Budget For Financial Year 2023-24.

Here to kindly Noticed to member, that Budget For Financial Year 2023-2024 has been ~~sp~~ separately taken each Department as Per Required format. which is filled by the Deptt and collected them and compiled the data, and make a Budget for the FY 2023-24, which is discussed the Meeting and give the Budget, Allocation of fund as per discussed with the Hon. Member of the Meeting and here attached the Budget 2023-24

Decision: F.C. Confirmed / Approved

Agenda No: 05: No Construction of New Law Building, Admin Block 2nd Floor and separate hostel for girls.

As per the Requirement of the University, Building Construction of the Institute is Primarily Required for the student, for smoothly functioning of class so therefore, New Law Building is approved by the member, constructed in timely and start the classes.

Here further New girls Hostel is also approved the Budget for construction girls Hostel. For Boarding Facility to our girls

Page:

Student ~~choice~~ construction of New World Hostel is 'Required', and such Requirement is approved by the member.

Decision: Fc approved the demand.

Agenda No: 06 - To approve the procurement of laboratory on different departments -

The Procurement

of laboratory is for pharmacy, science, agriculture is received by the dept, on the received the Requirement, member of the meeting is decided to give full consent of the purchased the laboratory item like consumable Glass, Chemicals etc for lab. and Requirement order has been placed to vendor for purchased the item (Goods).

Decision: Fc confirmed and approved.

Agenda No: 07 - To take approval for purchased of New Ambulance for Pandit Mahaveer Prasad Memorial Ayurvedic Hospital →

here to informed

that Pt. Mahaveer Prasad Memorial Ayurvedic Hospital is constitute unit of P.K. University and smoothly Running under the campus of the university,

is provide facility to poor and illness person free of cost consultancy and medicines. Hospital

so as per the living hand facility to patient, Hospital is Required Ambulance vehicle for pick and drop the patient so for fund of ambulance is giving separately to purchased the ambulance for Hospital.

Decision: minutes agenda Fc approved

Agenda No: 8 Consideration the Form 16 OF Financial Year 2022-2023-

P.K. University

is Constitutional establishment and living the all Perk, Salary, Honorarium to the staff, so As per law of income tax, employer is Responsible to give a Certificate OF Form-16 to the employee where is detail mentioned the living salary Detail OF the employee,

which is living the Certificate to employee OF ended the Respective Financial Year - 2022-2023, and also take it Approval Form-16, for the financial year- 2023-24.

Decision: Fe. Approved.

Agenda No: 09. ESTIMATION OF Funds, income & Expenditure OF Respective dept. ..

Required information

is living to the committee OF respective income dept. OF the Respective dept with detailed discussion with the chairperson with the as well as member OF the committee. Finally chairperson is Confirmed that where income generation is possible and Received, focused FT and worked on it. and ~~is~~ living separately focused on it.

Decision: Fe Approved and Confirmed

Agenda No: 10 Budget and Approval Required for University Main entrance gate Construction and Dom for Admin Block with the approval OF the committee, Requirement OF university main gate Construction is Approved and Budget (Fund) has been Released for main gate Construction as well as Dom OF Admin Block.

Agenda No: 11, Construction OF 1st Floor OF New Law Building and New Nursing Building University Campus:

- As continuation OF the meeting, Agenda No: 11. is discussed with the member for construction OF New Law Building and New Nursing Building at the University Campus for the student.

where Hon member OF the committee is sanctioned and approved the fund for construction OF New Law and Nursing Building with the stipulated time manner.

Decision: Decision Taken to approved by the

Agenda No: 12 Any other discussion with the approval OF Hon. Chairman OF the meeting.

with the discussion OF the Chairman following points (matters) is also as follows: -

For Residence OF the faculty, New 2 BHK Flats are also need and such requirement is also full fill in the future.

where as Construction OF Road and parking OF vehicle shed is also constructed, symposium is also organised with the planned manner in the month OF Nov 2023.

Renovate the Hospital Building and 200 bed separately is also proposed and arranged is priority basis and transcripts OF the student is also fixed and approved the meeting.