



P.K. UNIVERSITY SHIVPURI (M.P.)

University Established Under section 2F of UGC ACT 1956 Vide MP Government Act No 17 of 2015

Ref. No.-PKU/2024/06/12/RO-FC Member/ 0027

Date: 12-06-2024



FINANCE COMMITTEE

To,

The Members,
Finance Committee
P.K. University, Shivpuri(MP)

Subject : 9th Finance Committee Meeting as per directives of Statue No. 12.

Dear Sir/Madam,

We are pleased to intimate you that, the "Finance Committee Meeting" is scheduled on 28 June 2024 at P.K. University, Shivpuri (M.P.), as per directives of of Statue No. 12. You are requested to kindly grace the meeting. The agenda is enclosed kindly provide your valuable suggestion please.

PROGRAMME:

Date of Meeting:- 28-06-2024


Time of Meeting:- 03:30 PM Onwards

Venue of Meeting:- Dr. A.P.J Abdul Kalam Conference hall (Admin. Block), P.K. University Shivpuri M.P.

The agenda of meeting is enclosed for kind perusal please

Copy to-

1. Hon. Chancellor Office For information
2. VC Office:- For information
2. Director Administration
3. Registrar Office
4. Dean Academics
5. All HOD'S
5. Guard File


Registrar
P.K. University
Shivpuri (M.P.)
P.K. UNIVERSITY
SHIVPURI (M.P.)

ADD: VIL: THANRA, TEHSIL: KARERA, NH-27, DIST: SHIVPURI, M.P.-473665,
MOB: 7241115081 to 90, Email: registrar.pkuniversity@gmail.com

9th Finance Committee

Date: 28 06 2024

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9th Finance Committee Meeting

Held on 28.06.24

Participated Members

28.06.24

<u>Name</u>	<u>CHAIRPERSON</u>	<u>SGM</u>	<u>SGM</u>
1. PROF (DR) YOGESHI CHANDRA DUBEY (VICE CHANCELLOR)			
2. DR. JITENDRA MISHRA (DIRECTOR FINANCE)			
3. DR. DEEPESH NAIKDEV (REGISTRAR)			
4. MR. ASHISH PRATAP (MADY) (CS. JAPP)			
5. DR. AJHAN FATIMA (BOM MEMBER)			
6. MR. RAHUL KICHARIYA (MEMBER SECRETARY)			
7. MR. SOMNATH MUKHERJEE (MEMBER)			
8. DR. PRIYANKA KUMAR (GOVNBODY MEMBER)			
9. Dr. Jitendra Malhi (special invitee member)			
10. CA Hanishgammul			

The above members of the finance committee meeting held on 28.06.24 (Friday) at 3.30 PM onward



AGENDA OF 9th FINANCE COMMITTEE MEETING AS ON 28 JUNE 2024 AT
03:30 PM IN DR. A.P.J ABDUL KALAM CONFERENCE HALL

- Agenda 1.1:** To Confirmation or minutes of 8th Finance Committee Meeting held on 22 September 2023. ✓
- Agenda 1.2:** Action taken on 8th Finance Committee Meeting. ✓
- Agenda 1.3:** To consider the revised fees structure of Academic year 2024-25. ✓
- Agenda 1.4:** To take approval of purchase of 3 new buses for transportation of Students/Faculties from Shivpuri, Datia, Pichhor. ✓
- Agenda 1.5:** To consider Form-16 for the Financial year 2023-24. ✓
- Agenda 1.6:** To consider provisional income & expenditure for the Financial year 2023-24. ✓
- Agenda 1.7:** To consider provisional Balance sheet & Notes to accounts for the Financial year 2023-24. ✓
- Agenda 1.8:** To take approval for the construction of the 2nd floor of Engineering Department.
- Agenda 1.9:** To approved the security agency for security guard of the University. ✓
- Agenda 1.10:** To approve requirement of 500 No. of dual-desk. ✓
- Agenda 1.11:** To requirment of hostels for separates for boys & girls.
- Agenda 1.12:** To approval of hospital running budget.
- Agenda 1.13:** For Checking of Exam copies remuneration of evaluator.
- Agenda 1.14:** To arrenge the class room required of 500 No. of dual-desk is permission required.
- Agenda 1.15:** To provide the facelities of Cafeteria (Canteen Shed) in campus.
- Agenda 1.16:** To provide the facelities of vehicle parking in campus.
- Agenda 1.17:** To completion of first floor of nursing building and enginnering building.
- Agenda 1.18:** Grant the approval of following aspects on penalizing at all faculties academic activitie for the further proceeding .
- 1) Reorganizing the R.D.C. meeting for any scholars is chargable on the ground of Absenteeism.
 - 2) Reorganizing the Course Work Examination / Pre- Ph.D. Examination is a chargable on ground of Absenteeism.
 - 3) Re-check of the Plagirism detection is a chargable from the fifth time onwords (Chargable the each time of re-check).
- Agenda 1.19:** Any other point with the permission of the Honorable Chairman of the Committee.

Minutes of meeting
9th Finance Committee

Date: 20062024

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Opening Remarks by the Chairman -

Hon. Chairperson welcomed, all the Present Member of the Finance Committee, which is held on 20-6-24 at venue of Dr A.P.J. Abdul Kalam, Conference Hall, P.K. University, Shipur, M.P. - 473665. With the opening statement of the meeting, and further requested to Member Secretary, to proceed the meeting with 9th Finance Committee Meeting Agenda.

The Member of Committee discussed the Agenda Points as given below -

Agenda 01: Confirmation of Minutes of the 8th Finance Committee meeting held on 29-09-2023.

The 8th Finance Committee

Meeting held on 29-09-23 at Conference Hall, of P.K. University at schedule time,

The minute of the meeting is discussed with the member and all member agreed with the full consent of the 8th meeting Agenda.

Hence there is no need to comments to be changed from the Member of Committee.
Decision: FC Confirmed the minutes.

Agenda 12: Action Taken Report of 8th Finance Committee meeting.

As discussed with Member Agenda of 8th meeting is confirmed and implemented with the duly confirmation, the member of the Committee.

Action Taken Report of 8th FC is attached

Decision: FC Confirmed Action Taken Report.



P.K. UNIVERSITY

SHIVPURI (M.P.)

University Established Under section 2F of UGC ACT 1956 Vide MP Government Act No 17 of 2015

8th FINANCE COMMITTEE MEETING

ACTION TAKEN REPORT

The Chairman read out the minutes of the previous finance meeting held on 29-Sep-2023 and the action taken report. The following actions were taken based on the suggestions given by the members.

Agenda No.	Plan of action	Achievements/Outcomes
FC 08.01	To Confirmation or minutes of 8 th Finance Committee Meeting	Confirmed
FC 08.02	Action taken report of 8 th Finance Committee.	Confirmed
FC 08.03	To consider the revise fees structure for academic year 2023-24.	Implemented
FC 08.04	To construction of new law building, admin block 2 nd floor & separate hostel for girls.	Completed
FC 08.05	To approve the procurement of laboratory by different department.	Confirmed
FC 08.06	To take approval for purchase of new ambulance for Pt. Mahavir Prasad Memorial Ayurvedic Hospital.	Implemented
FC 08.07	To consider the form-16 for the financial year 2022-23.	Completed
FC 08.08	To estimation of fund that is income & expenditure of respective department.	Confirmed
FC 08.09	To give Budget and approval required for University main entrance gate construction and dom construction in admin block.	Completed
FC 08.10	Construction of first floor of new law building and new Nursing building.	Completed
FC 08.11	Any other point with the permission of the Honorable Chairman of the Committee	In process

Agenda: 03: To Consider the Revised Fee Structure of Academic Year 2024-2025;

It is hereby informed that Fee Structure of Academic Session 2024-25 has been Revised, with the Signatory Authority by Hon Chancellor Sir on the Procedure and Discussion with the Member of Committee.

Decision: Fc. approved.

Agenda: 4: To Take Approval of Purchase of 3 New Buses for transportation of students/ faculties from Shirpur, Datta, Pichhore.

Member of the Committee is kindly noticed, that Hon-chancellor Sir suggest that for transportation of faculties student, required to 3 Buses from Datta, Pichhore Shirpur for easily convene to staff/student in the University Campus,

So on the suggestion by Hon. Chancellor Sir, 3 New Mono Bus (42) Seater Force Co. is Purchased by the Gayanan Motors, Jhansi. Approx. 75 Lacs of all Buses Caching.

Decision: Fc. approved

Agenda: 5: To Consider Form 16 for the Financial Year 2023-2024.

P.K. University is Constitutional Establishment and being the roll salary, Honorarium to the staff, So as per law of Income Tax, employer is responsible to give a certificate of Form-16 to the employee, where is detail mentioned the being salary detail of the employee.

which is being the certificate to employee of ended

the respective financial year 2023-2024, and also take a approval form-16 for the FY 2023-24 and 2024-25.

Decision: F.C. Decision approved.

Agenda: 1.6: To consider provisional income & expenditure for the FY. 2023-24.

For the Year ended for the financial year 2023-24

provisional income & expenditure account is prepared for the find out the profit/loss of the university, (Excess income/Deficit)

so that management is able to understand the financial position of the Co. in the meeting income/Exp. account is presented

Decision: F.C. approved & confirmed

Agenda 1.7: To consider provisional Balance sheet & Notes to Accounts for the financial year 2023-24.

Here to present the financial position of university for the FY 2023-24 with the notes to accounts of provisional balance sheet of 2023-2024 to find out the financial position of the university with discussion of member, say, the financial position of the university is strong and construction of the building i.e. WIP is to be in progress.

Decision: F.C. approved

Agenda 1.8: To Take Approval For the Construction OF the 2nd Floor OF EN Engineering Deptt

For Requirement OF Lab and workshop For the Eng Deptt. Is ~~For~~ is Required the Extension OF ~~the~~ space For the Eng Deptt and For the Teaching OF Class Room. EN Deptt is make an application to MCMC For Construction OF second floor OF the Deptt Building.

so that classroom, workshop, lab is properly arranged and functioning For the student.

so like the approval OF construction OF second floor OF the EN Deptt in the EN Building.

Decision: F.C. Approved and Confirmed.

Agenda 1.9: To approved the security Agency For security Guard OF the university

Hon. Committee is informed that in University Campus, For safety and security, purpose, Required the Professional security person. Is to help the functioning OF the university,

is Required the security Guard and Supervisor, so please Requested to Committee is given permission to appoint a "Security Agency" For Guard and supervisor For the university Campus.

On the Taken approval quotation have been Received by the Security Agency.

Decision: F.C. Approved and Confirmed.

Agenda 1.10. For Requirement OF 500 Number or quantity OF Dual Desk.

In the University Campus for sitting OF Student, The classroom with Dual-Desk is Required for functioning OF classroom.

so Rs per
Hon. Chancellor Sir. To Purchase 500 N. OF Dual Desk From Gnp Enterprises, Bhopal is Taken Place OF order Rs. 3050 Each (including all Taxes + freight is finalized, and placed order to vendor at cost ₹ $500 \times 3050 = ₹ 1,525,000/-$ (Fifteen lac Twenty Five Thousands) is Paid to vendor, so please give permission

Decision: F.C. approved and Confirmed.

Agenda 1.11: TO Requirement OF Hostels For separate for Boys & girls.

for Residence OF Boys and girls, There is need to separate Hostels for Boys and girls in University Campus so please give the permission for the Hostels

Decision: F.C. approved

Agenda 1.12. TO approval For Running Hospital Budget in the university campus. Pt Mahair Prasad memorial Homeopathic Hospital is Running which is Constituent unit OF P.K. University, is Running for Patient as a charitable Purpose, is Required Budget for running Dr Shubham Sharma (B.M.D) in Hospital presented the Hospital Budget, is given approved by the Hon Committee.

Decision: F.C. approved and Confirmed.

Agenda 1.13: For Checking of Exam Copies Remuneration of evaluator.

On Receiving Note sheet by Exam Deptt. for Remuneration/Hon. for Exam Duty staff for, copy checking, Award sheet, sum amount is paid to staff of Exam Copy checker, is finalized by the Committee note sheet and Rate of payment sheet is attached here with

Decision: F.C. Approved

Agenda 1.14: To Arrange the class room Required 500 No. of Dual Desk Permmission:

Committee As an increase no. of students in DTP Deptt, Required the infrastructure of Building and Desk for student, so on the ground of an increase no. of student Required 500 quantity of Dual Desk is permitted and order is to place Cap enterprises Bhopal in future.

Decision: F.C. approved & confirmed

Agenda 1.15: To provide the facilities of Cafeteria (Canteen) in Campus:

For staff and students, there is Requirement for Refreshment for the faculties. is followed to construct the canteen shed in campus for cafeteria in the university open soon as possible.

Decision: F.C. Approved & confirmed

Agenda 1.16 To provide the facilities of vehicle parking in campus.

Exceeding

Provide the facilities of Transportation to the faculties/ student from various locations so on the basic requirement University have 4 Bus and 2 cars. If any vehicle is properly parked in the ground of campus, in open area. which is not good for vehicle, so for safety purpose vehicle parking is required.

Decision: F.C. Approved & Confirmed

Agenda 1.17 To complete of first floor of Nursing Building and engineering Building

For on the swing of construction, Nursing Building and engineering Building is to be completed i.e. 95% work have been done and balance is in progress.

The Committee

give approval to inauguration of Nursing and Engineering Building and start the classes and lab.

Decision: Approved & Confirmed

Agenda 1.18 Grant the approval of following aspects on penalizing of all faculties Academic activities for further proceeding.

For PHD cell is requested to give permission for PHD programme activities / structures of penalties / fees / course work etc is revised which work sheet is attached

Decision:

Here with for approval
F.C. Approved & Confirmed

1.10

PK University

Ph.D.Cell

NOTE SHEET

Date: 25/05/2024

Subject: Grant the Approvals on the following aspects on penalizing at all faculties academic activities for the further proceedings.

1). Reorganizing the R.D.C Meeting for any Scholars is chargeable on the grounds of Absenteeism.

2) Reorganizing the Course Work Examination / Pre-Ph.D.Examination is a chargeable on the grounds of Absenteeism.

3). Re-check of the Plagiarism detection is a chargeable from the Fifth time onwards. (chargeable for the each time of re-check)

The Ph.D.Cell would like to bring to the kind notice of the Management Development Committee (MDC) about the cited subject. By taking into consideration of the University Academic Code of Conduct / Academic Disciplinary orders, the Ph.D.Cell is proposing few aspects to streamline the disorders of the cited subject aspects by the following:

i). As per the first aspect, University should impose a penalty charge with an amount of INR 3500/- (Ex: 3500 + 3500 = 7000).

ii). As per the second aspect, University should impose a penalty charge with an amount of INR 1500/- (Ex: 1500+1500=3000).

iii). As per the third aspect, University should impose a penalty charge with an amount of INR 1500/- for each time of re-check of the Plagiarism detection from the fifth time onwards.

All the three aspects of the charges can receive by the Account Cell at the particulars of the Miscellaneous Charges while disbursing the receipt copy to the recipients.

Therefore, the Ph.D. Cell is looking forward to the further proceedings / directions from the MDC.

Thanking you


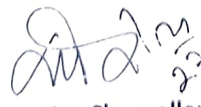

25/05/2024

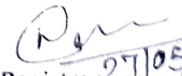
Dean Research & Ph.D.Cell



25/05/2024

Dean Academics


Director (Admin)



27.05.2024
Vice Chancellor


27/05/2024
Registra.


27.05.24

Agenda 1.19: Any other point with the Permission
of the Hon Chairman of the Committee.

With the Discussion with member, Hon Chairman
of the Committee give valuable point which
is as follows:

For Residence of the
Faculties, New 2 BHK Flat are also need
and such Requirement is also full fill
in future.

Whereas construction of Front
gate Road is also required and construct
in future as soon as possible.

Sir, Also Recommend 300 Bed Hospital
is also arranged in future.

With
Hon
Chairman conclude the meeting.

Annexure NO: 1.13

Annexure here is attached

with

Remuneration Rate

Particular	Rates
1. Paper Setter	
PG	300/-
UG	150/-
2. Valuation	
PG	10/- per A/B
UG	6/- per A/B
3. Revaluation	
UG	100/- Per subject
PG	200/- Per subject
4. Invigilation	25/- per duty
5. Centre Superintendent	100/- per day
6. Observer	100/- per day
7. Flying Squad Members	50/- per day
8. Exam Cell Members	25/- per day
9. Office Asst	25/- per day
10. Peon	15/- per DAY

