

P.K. University Thanara Shivpuri (M.P)

Foundation Course- English 3rd year

Course Code: UENGL-BC-301

Course Title: English Language And Communication

Credit Value: 2

Max.Marks-50

Min Passing Marks -17

Pre-Requisite:(If any) To study this course a student should have basic knowledge of English language. This course will be studied by all the students of UG final year under the Foundation Course Category.

Course Learning Outcomes (CLO):Through this course the students will be able to:

1. Prepare for various competitive exams by developing their competence in English Language.
2. Promote their Comprehension and communicative skills by being exposed to a variety of texts and their interpretations.
3. Build and enhance their language competence through regular practice.
4. Develop their knowledge of English Grammar and usage in a practical manner.
5. Compete in national and state level examinations for various competitions after the completion of the course
6. Seek a good job and to settle down in self- employment or their own business profession.

Unit-1st: Reading, Writing and Interpretation Skills: (Text-Base)

1. Stephen Spender- The Express
2. William Wordsworth- The World is too Much With Us
3. Stephen Leacock- My Financial Career
4. Mark Twain- Running for Governor

(Note- No. of Lectures 10)

Unit-2nd :Essay Writing- Topical Essay:

1. Terrorism
2. Covid-19 Pandemic
3. India and the Modern World
4. The Role of Women in the New Era
5. The Global World

(Note: No. of Lectures -10)

Unit-3rda). Communicative Skills:

1. Words often confused
2. Misused
3. Idiomatic Expressions and Proverbs

b). Essential conversations :

1. Introducing yourself
2. Introducing Other persons,
3. Meeting Someone First Time,
4. At the Airport
5. Ordering Food in the Restaurant
6. Talking about a Movie

c). 1. FillinganF.I.R

2. Writing aResume
3. E-Mail Writing
4. Blog Writing on a given topic.

(Note: No. of Lectures -10) Key Words: Manifesto, Self –Possession, Streamline, Rage, Meteors, Fierce, Perjury, Intent, Campaign, Malicious, English Communication, Competence, Soft Skills, Practical Knowledge, Resume, CV, Blog, Blog Writer and E- mails.

Suggested Readings and Web Materials:

1. Essential English Grammar-Raymond Murphy, Cambridge University Press
2. Practical English Grammar Exercise1-A. J. Thomson &A.V. Martinet, Oxford India.
3. Practical English Usage- Michael Swan, Oxford
4. English Grammar in Use- Raymond Murphy, Cambridge University Press.
5. Essays for UPSE Exams New Delhi.
6. A Practical course in Spoken English- J K Gangal, PHI, Delhi Publications
7. Speak and Write Effectively- PDF materials on the web –Net
8. www.englishclub.com
9. www.esifast.com
10. Swayam Portal

