



MINUTES OF 3rd BOARD OF STUDIES MEETING
(Faculty of Management on date: 13/12/2022)

The 3rd meeting of Board of Studies in the faculty of management was held on 13/12/2022, Thursday at 11:30 AM in Conference Hall at Administrative Block under the Chairmanship of Prof. Ranjit Singh (Vice Chancellor).

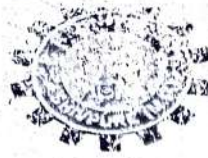
The following committee members were presented at the meeting;

- Prof. Ranjit Singh (Hon'ble Vice Chancellor, PKU) Chairman
- Dr Nalla Bhaskar (H.O.D Faculty of Management PKU) Member
- Mrs. Sarita Gupta (Assistant Professor in Faculty of ~~Art~~ ^{Management} PKU) Member
- Mrs. Sweta Sharma (Assistant Professor in Faculty of Art, PKU) Member
- Dr. Nandini Samadhiya (Assistant Professor in Faculty of Art, PKU) Member
- Mr Ashish Sengar (Assistant Professor) Member *Ashish Sengar*
- Dr. Aiman Fatma (HOD, Faculty of Commerce, PKU) Member
- Ms. Amrita Singh (Assistant Professor, Faculty of Commerce, PKU) Member *Amrita Singh*
- External Expert Prof. Archana Verma. Member

Special Invitees

1. Dr Deepesh Namdev (Registrar, P.K.University) Member
2. Mr. Pankaj Singh (IT Cell – PKU) Member
3. Ms Nisha Yadav (Chief Librarian – PKU) Member
4. Mr Rahul Richariya (Chief Accountant Officer) Member





• Prof. Ranjit Singh

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Prof. ARCHANA VERMA
13/12/22

Deepesh Narndev
13-12-2022

Paulkaj Singh
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The Chairman welcomed all the learned members of the Board of Studies, who attended the meeting. He requested the Dr. Nalla Bhaskar to present the agenda items for deliberation.

Agenda No 01: Approval for the modification of syllabus contents for BBA 1st and 2nd Semester degree course as per NEP2020.

The committee discussed the submitted BBA degree course syllabus by the department as per revised new education Policy and approved the same. During the course of time (Almanac) NEP 2020 has not operated at an appropriately in an optimum success.

Agenda No 02: Action taken on - to introduce the curriculum as Practical sessions which were recommended in the first BOS chaired meeting.

Agenda No 03: Approval of MBA P.G. Course syllabus with the inclusion of credit system.

Agenda no. 03A

Faculty of Management, Department of Management is running Ph.D. Programme with varied Electives/ Specializations with the guidelines of UGC, New Delhi.

Agenda No 04: Approval and Recommendation of 3rd and 4th semester Syllabuses of BBA.

Agenda No 05: Any other matter with the permission of Chairman.

- Recommends books and reading materials for the subjects concerned. The Recommended Text books and Suggested references were implemented at an appropriately..

Agenda No 06: In addition to the approval of general Rules BOS obliged new Ordinance 52A and Ordinance 25 of 2016 to operate with a fruitful implementation and successfully.

General Rules and Regulation in addition to Ordinance No. 52A in the light of previous Ordinance No. 25 of 2016 related to B.B.A.-:





The following Rules and Regulation will apply in BBA course in addition to provision of Ordinance -

1. Admission-

Candidates seeking admission to the first year of Bachelor of Commerce Course shall be required to have passed the higher Secondary Examination (10+2) M.P. Higher secondary Board or an examination recognized equivalent there to.

Selection for admission will be made through an Admission Test followed by a Group Discussion or on the basis of merit list.

2. Course Structure

The course structure and detailed syllabus shall be finalized by Board of Management on the Proposal of Board of Studies and the faculty from time to time.

3.

The fees for each course shall be decided by Board of Management of University the number of seats in each course will be as per Statute 28.

4.

Duration of course

(a) The Duration of Course will be 3 years spread to 6 semesters.

(b) A candidate has to complete the entire course of under graduate degree within a maximum period of six years from the session of first admission.

5. Examinations

Promotion to higher semester, award of credits and grades, division and condonation of deficiencies as per ordinance No. 5

6. Scheme of Evaluation

As per decision of Board of management on the recommendation of Board of Studies

7. Field Study

Every student of BBA Programme on his/her exposure through Industrial other related activities as assigned by principal/Head of the Department of the institute, the student should submitted study report to the Head of Department between

8. Evaluation of Field Study Report

The Field Study Report shall be valued by the Examiner appointed by the University

9. Comprehensive Viva-Voce

There will be a comprehensive Vive-Voce at 6th semester to the student's over all progress and performance based on the subject as well as field study.





The comprehensive Viva-Voce shall be concern to be the institute as notified by the University with the help of the Examiners/Experts appointed by the university for the purpose from the External Examiners recommended by the Examination committee. The marks awarded to student on this score shall be on record of the concerned Institute/Department and forward to the Registrar for Incorporation in the final result of the student.

10. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining if necessary, the opinion I advise of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

11 Attendances

(a) Minimum attendance-required for becoming eligible to appear in semester examinations for each theory and practical paper shall be 75%.

(b) In case a student is short of attendance due "to illness; or participation in university in state/national level sports/extra-curricular activities etc., the following conditions shall apply.

(1) Shortage of up to 10% attendance may be condoned by the Head of the Department, on the specific recommendation of the Staff Council.

(ii) Shortage of up to a maximum of 25% may be condoned by the Vice Chancellor on the specific recommendations of the Head of the Department.

(c) Name of such student, who remains absent for consecutive 30 days without prior permission/ citing valid reasons, shall be struck of the attendance register and his/her admission shall stand cancelled. Readmission shall be done only after remitting the prescribed fee. However, the Department may not entertain candidate's request for re-admission if he/she fails to justify the reason for his/her absence, or on valid disciplinary ground.

12. The Reservation to SC/ST other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh.

Agenda no. 07

- Approval of BBA degree course syllabus as per NEP 2020 and MPPURC. For BBA program it consists of six semesters. As of now we are introducing 1st semester to 4th semester as per the NEP 2020. We are following the prescribed credits, syllabus content and course Titles. Remaining 5th & 6th semesters will be upgrade as per the MPPURC Guidelines
- Approval of MBA P.G. Course syllabus with the inclusion of credit system.
Details as enclosed in the syllabus





Agenda no. 08

- Any other matter with the permission of Chairman.
 - As per the previous ordinance no. 25 of 2016, any BBA student remains absent for consecutive 30 days without prior permission shall be stranded of the attendance register and his/her admission shall cancel. Re-Admission shall be done only after remitting the prescribed fee.
 - Now, as per the New Ordinance 52A has prescribed few levels – Level 5, Level 6 and Level 7 etc., As per the knowledgeable Level – 5 comprises of 1st and 2nd semester with a 40 Credits, if a student attained this level and left remaining levels can entitle with a Certification in the Faculty of Major Subject. If he/she can exit with this certification. Level – 6 comprises of 3rd and 4th semester with an 80 Credits, if a student attained this level and left upcoming levels can entitle with an Undergraduate Diploma Certificate in the faculty of Major Subject.

Agenda no. 09

Confirmation of the 1st meeting minutes of Board of Studies held on 10/05/2022.

Agenda no. 10

Action taken on the 1st meeting of Board of Studies.





Ref. No. : F9(1) 2/1, F9(1) 1/1

Date- 13/12/2022

Action Taken - On 1st BOARD OF STUDIES MEETING

(Faculty of Management on date: 13/12/2022)

Agenda No.	Description	Actions
1	Minutes of 1 st meeting of BoS	Confirmed
2	The Action taken on 1 st meeting of BoS was presented in the meeting	Noted
3	The committee discussed the Ordinance of NEP 2020	Noted
4	The committee discussed the coding system for various subjects in each semester	Implemented
5	The committee discussed various courses of syllabus as given in the agenda	Implemented
6	The committee discussed on practical sessions and recommended to introduce	Implemented


Faculty of Management



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- Mr Rahul Richariya

Ranjit Singh
Sarita

13/12/22

24/12/22

Prof. ARCHANA VERMA
13/12/22

13-12-2022

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13/12/22
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