



P.K. UNIVERSITY
SHIVPURI (M.P.)

We Are Hiring

Online ADV No.- 20-2501

Applications are invited from eligible candidates for the posts of

ASSISTANT LIBRARIAN

Key Responsibilities -

- ▶ Cataloging and organizing library materials.
- ▶ Assisting students and faculty in locating resources.
- ▶ Managing circulation and maintaining records.
- ▶ Ensuring a conducive learning environment within the library.
- ▶ Managing and utilizing library automation software for efficient operations.

*Interested candidates are required to send their updated CV along with copies of their degree and experience certificates to **E-mail ID :***

recruitment@pkuniversity.edu.in

Eligibility & Requirements -

- ▶ Master's in Library & Information Science.
- ▶ NET qualified candidates will be preferred.
- ▶ Knowledge of library automation software and IT-based library systems.
- ▶ Strong communication and organizational skills.
- ▶ Experience in managing digital repositories and online catalogs.
- ▶ Relevant experience will be preferred.



CONTACT NO.

**7241115902,
7241115090**

The recruitment will be conducted as per UGC norms.



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