



# P.K. UNIVERSITY

## SHIVPURI (M.P.)

University Established Under section 2f of UGC ACT 1956 Vide MP Government Act No 17 of 2015

Minutes of Meeting 15<sup>th</sup> Academic Council

Ref. no. F5/AC-PKU/EST/2025/AC Minutes/1060

Date: 03.05.2025

### MINUTES FOR THE 15<sup>th</sup> ACADEMIC COUNCIL MEETING (P.K.University, Shivpuri (MP)) Date: 03.05.2025

The 15<sup>th</sup> meeting of Academic council was held on 03<sup>rd</sup> May 2025, Saturday at 2:00 PM in Conference Hall of Administrative Block under the Chairmanship of Prof. (Dr.) Yogesh Chandra Dubey (Vice Chancellor) of P.K.University, Shivpuri (MP).

The members of the Academic Council are as following;

1. Prof. (Dr.) Yogesh Chandra Dubey  
(Hon'ble Vice Chancellor of P.K.University)
2. Dr. Aiman Fatma  
I/c Dean of Academic  
(Asst. Prof./HOD of Commerce, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
3. Dr. Neeta Singh  
(Principal in Department of Nursing, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
4. Dr. Bhaskar Nalla  
(Associate Professor in Department of Management, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
5. Dr. Harday veer  
(Asst. Prof./HOD of Faculty of Law, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
6. Dr. Ashish Vishwakarma  
(Asst. Prof./HOD of Faculty of Science, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
7. Mr. Praveen Kumar  
(Asst. Prof. in Department of Physics, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
8. Mr. Ashish Pratap Singh  
(Asst. Prof./HOD of Computer Science & Application, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
9. Dr. Prabhakar Kumar  
(Asst. Prof./HOD of Faculty of Agriculture, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
10. Dr. Jitendra Malik  
(Dean of Faculties)  
(Professor in Faculty of Pharmacy, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
11. Mahalaxmi Johri  
(Professor/HOD of Department of Social Science, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)

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12. **Mr. Syyed Adil**  
(**Asst. Prof. in Department of Civil Engineering**; P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
13. **Dr. Deepesh Namdev** (Registrar, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
14. **Prof. (Dr.) Karm Veer Arya**  
(**Indian Institute of Information Technology, Gwalior, M.P.**)
15. **Dr Satnam Singh** (HoD cum Professor in Department of EC under Faculty of Engineering & Technology, P.K.University, NH27 Thanra, Karera, Shivpuri-M.P.)
16. **Mrs. Renubala Goswami**  
(**Principal of Diploma Engineering**, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
17. **Dr. Vivek Gupta**  
(**Professor/Principal of Faculty of Pharmacy** of P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
18. **Prof. (Dr.) C.B. Singh**  
(**Professor in Institute of Economics & Finance**, Bundelkhand University, Jhansi, U.P.)
19. **Prof. (Dr.) Pavan Kumar Shrivastava**  
(**Professor in Economic Deptt.**, Govt. Srimat Madhav Rao Sciendia, P.G. College, Shivpuri, M.P.)
20. **Mr. Narendra Vanskar** (Student of B.Pharma Course in Faculty of Pharmacy at P.K. University, Shivpuri-MP)
21. **Ms. Shiksha Bhargava** (Student of M.A. (English) in Faculty of Art at P.K. University, Shivpuri-MP)
22. **Dr. J.K.Mishra**  
Director (Admin), P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
13. **Dr. Balveer Singh**  
(**Professor/HOD of Department of Computer Science Engineering**, P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
14. **Ms. Nisha Yadav**  
Librarian/Deputy Registrar (Add.), (P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)
15. **Mr. Shubham Sharivastav**  
PRO, (P.K.University, NH27 Thanara, Karera, Shivpuri-M.P.)

The Chairman welcomed all the learned members of all the Academic Council, who attend the meeting and he requested the Registrar (Member Secretary) to present the agenda items for deliberation.

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### Agenda 15.1:

*Confirmation of 13<sup>th</sup> Academic Council Meeting recommendation and minutes of meeting held on 29-06-2024.*

The Registrar presented the 13<sup>th</sup> Academic council minutes and brief the 13<sup>th</sup> meeting agenda to members. The members did not report any change in the minutes of the meeting. therefore, the minutes of 13<sup>th</sup> meeting of the Academic Council was **CONFIRMED**.

\*The minutes of meeting attached under annexure no. 15.1

### Agenda 15.2:

- *Confirmation of 14<sup>th</sup> Academic Council Meeting recommendation and minutes of meeting held on 23-08-2024.*

The Registrar presented the 14<sup>th</sup> Academic council minutes and brief the 14<sup>th</sup> meeting agenda to members. The members did not report any change in the minutes of the meeting. therefore, the minutes of 14<sup>th</sup> meeting of the Academic Council was **CONFIRMED**.

\*The minutes of meeting attached under annexure no. 15.2

### Agenda 15.3:

- *Action taken of 13<sup>th</sup> Academic Council Meeting held on 29-06-2024.*
- *Action taken of 14<sup>th</sup> Academic Council Meeting held on 23-08-2024.*

The Registrar presented the 13<sup>th</sup> and 14<sup>th</sup> Academic council action taken and informed the members regarding status of the agendas which were previously discussed in the meetings. The members **NOTED** the same.

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Ref. No. : FSAC/PKU/EST/2025/RD-AT/1055

Date: 26.04.2025

#### Action taken of 13<sup>th</sup> Academic Council Meeting

Agenda No.	Agenda Items	Status
01	Confirmation of 12 <sup>th</sup> Academic Council minutes held on 15-09-2023.	Confirmed by the members
02	Action taken on 12 <sup>th</sup> Academic Council minutes held on 15 September 2023.	Noted by the member
03	To approve minutes of Board of Study meeting of different faculties; Faculty of Art, Faculty of Science, Faculty of Law, Faculty of Commerce, Faculty of Computer Science & Application, Department of Paramedical, Department of Nursing etc.	Approved by the member
04	To approve the examination related new documents- Answer Book, Award List, Invigilator format etc. and approve valuation work 60% should be complete from University faculties & 40% should be complete from outsider or other University faculties	Approved by the member
05	To approve procedure as per norms of UGC with the following documents/format:	Approved by the member
(i)	University advertisement for admission	
(ii)	Individual department/faculty wise advertisement for the purpose of admission on the basis of University admission competitive test.	
(iii)	Individual admission process of faculty wise/department wise/ programme wise on the basis of qualifying examination merit	
(iv)	Documents submission and verification regarding eligibility criteria on the basis of council and as per norms of UGC must be completed by admission cell.	
06	Approval of formats and certificates	Approved by the member
(i)	Format of Character Certificate	
(ii)	Format of internship letter for the course of bachelor in physiotherapy	
(iii)	Format of Practical Training Certificate	
(iv)	Format of enrollment form as per norms of U.G.C/Council.	
(v)	Other format and certificate	
07	Reporting the degree and diploma issued the students so far in all the faculties.	Noted by the Member



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08	(i) Reporting of Ph.D. degree awarded (ii) Reporting of Ph.D. degree enrolled (iii) Reporting of Ph.D. advertisement 2023-24 and vacant seats against advertisement.	Noted Noted Noted
	(iv) To adopt University Grants Commission (Minutes Standards and procedure for award of M.Phil/ Ph.D. degree) 11 <sup>th</sup> amendment regulation, 2018.	Adopted
09	To approve the Academic Calendar of the Session 2024-25.	Approved by the member
10	To approve the minutes for the 2 <sup>nd</sup> admission committee meeting as per the norms of UGC.	Approved by the member
11	(i) Reporting of Tech fest (ii) Reporting of Academic Audit report as per norms of UGC (iii) Reporting of IQAC meeting & Report as per norms of UGC (iv) Reporting of NSS activities as per the norms of UGC (v) Reporting of Best Practice of University (vi) Reporting of Annual Report of Faculty of Science	Noted by the Member
12	To approve the minutes of 9 <sup>th</sup> Finance committee meeting which was held on 28.06.2024.	Approved by the member
13	Any Other matter with the Permission of Chairman	
	(i) To discuss & Follow the guidelines for marks entry in dig locker with in times as per the order of MPPURC & as per norms UGC & Higher Education	Implemented
	(ii) To discuss & Follow the entry on MP Online Portal of New admitted students as per order of MPPURC	Implemented
	(iii) To follow the order for last date of admission is 31.07.2024 as per order of UGC/ Higher Education/MPPURC	Implemented
	(iv) To follow the order & Guideline for creating admission number ID & Enrollment No. as per norms of MPPURC	Implemented
	(v) To declare result within time as per norms of UGC/ Higher Education/MPPURC & ensure to send T.R. report to MPPURC as per order of MPPURC	Implemented
	(vi) To celebrate induction programme/ welcome programme as per order of UGC/ Higher Education/MPPURC & programme date is 1 <sup>st</sup> July to 3 <sup>rd</sup> July for 03 days	Implemented

REGISTRAR  
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#### Action taken of 14<sup>th</sup> Academic Council Meeting

Agenda No.	Agenda Items	Status
01	Approval of Ordinance no. 55, 56 and 59, as per Modal Proforma of MPPURC.	Approved by the members
02	Approval of New ordinance to start courses under various faculties in P.K. University, Shivpuri (M.P.)	Approved by the member (Ordinance no. 62 to 71)
03	Any Other Matter with the Permissions of Chairman.	No Matter received

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### Agenda 15.4:

- Approval of 52(1) adoption of 14(1) and 52(2) adoption of 14(2) as per National Education Policy 2020.

In accordance of Higher Education (M.P.) and MPPURC instruction to implement the 14(1) in replacement of 14(A). The Registrar introduces the P.K. University ordinance no. 52(1) in replacement of 52(A) for the approval. The **ordinance for three/four years' Undergraduate Degree Programme (Semester/Annual mode)** as per the recommendations of NEP-2020 & guidelines of 'Curriculum and Credit Framework for Undergraduate Programme' issued by UGC in December 2022). The provisions of this ordinance will be applicable from **academic session 2025-2026**. The provisions of this ordinance shall apply to the three-year/six-semester Bachelor's Degree or four-year/eight-semester Bachelor's Degree (Honours/Honours with Research) undergraduate (UG) programme such as Bachelor of Arts (B.A.); Bachelor of Science (B.Sc.); Bachelor of Commerce (B.Com.); Bachelor of Computer Application (B.C.A.); Bachelor of Business Administration (B.B.A.); Bachelor of Home Science (B.H.Sc.) and other similar undergraduate programmes notified by the universities.

The **Registrar** informed that in reference to the letter issued by the Department of Higher Education, Bhopal (क्रमांक I/240916/2025/162/CC/2024/38-Part (1), दिनांक 23.04.2025), the implementation of Clause 14(2), as per the recommendations of the National Education Policy (NEP)-2020 relevant to Postgraduate Education and based on the **UGC guidelines on 'Curriculum and Credit Framework for Postgraduate Programmes'** issued by UGC in **June 2024**, was introduced before the members for their approval.

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The Registrar informed the members that the ordinance is 52(2) ready as per the instruction 14(2) and submitted for the approval.

All the members unanimously agreed upon the above and approved the ordinance and it was **RESOLVED** that the ordinance 52(1) and 52(2) will be send to MPPURC for the publication in Rajpatra of M.P.

\*The Ordinance 52(1) and 52(2) are placed under annexure no. 15.4.

### Agenda 15.5:

- Discussion & Approval of **Academic calendar for the session 2025-26.**

The Registrar presented the proposed Academic calendar to the council members for the approval. The Prof. (Dr.) Karma Veer Arya suggested some corrections to the Academic Calendar, which were duly noted and incorporated.

It was **RESOLVED** that the proposed Academic calendar for the Academic session 2025-26 has been approved and will be implemented accordingly.

\*The Academic Calendar attached under annexure no. 15.5.

### Agenda 15.6:

- Reporting of **Miscellaneous Committee** minutes of meeting.

The Registrar informed to the council members regarding miscellaneous committee minutes of meeting e.g.

1. BoS of Faculty of Science
2. 2<sup>nd</sup> Student Welfare Committee MoM

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A handwritten signature in blue ink, appearing to read "G. K. Singh".

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3. 3<sup>rd</sup> Estate Management Committee MoM
4. 4<sup>th</sup> Library Committee MoM
5. 3<sup>rd</sup> Admission Committee MoM
6. Anti-Ragging Squad MoM
7. Planning and Development MoM
8. Standing Committee MoM
9. Departmental review Committee MoM of Nursing, Art, Science, Commerce, Management

The council members reviewed the minutes of the meeting, and the decisions taken will be implemented accordingly and suggestion received from the members regarding abbreviation of departmental review committee -DRC should be change or used only Review committee.

\*The minutes of meeting attached under annexure no. 15.6.

### Agenda 15.7:

- Reporting of **Ph.D Entrance** notification 2025-26.

The notification regarding Ph.D entrance examination for the upcoming session 2025-26 in various subjects was reported to the council members and members **NOTED** the same.

\*The notification attached under annexure no. 15.7.

### Agenda 15.8:

- Reporting of new **ordinance no. 62 to 71** of various courses.

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The Registrar informed the Council members that Ordinances No. 62 to 71 had been submitted to the Madhya Pradesh Private University Regulatory Commission (MPPURC) for publication via letter no. PKU/2025/04/28/RO-MPPURC/002-4325, dated 29/04/2025. The Council members reviewed the newly introduced courses under these ordinances and noted that several of them are innovative and relatively unfamiliar to the public. Accordingly, the members recommended that these courses be widely publicized, along with detailed information about their scope and career prospects, to ensure better outreach and enrollment.

\*The list of ordinance placed under annexure no. 15.8.

### **Agenda 15.9:**

- Reporting of **9B** Inspection & **UGC 2(f)** Inspection.

The Registrar briefs the council members about the 9B inspection, which was successfully held on for the Faculty of Science, Faculty of Computer Science and Application, Faculty of Arts & Social Science, Faculty of Management, and Faculty of Engineering & Technology. He also informed the member that the report of inspection was also submitted to MPPURC for the further process.

Additionally, The Registrar also informed the council member about the UGC inspection, which was held on 06/11/2024 and 07/11/2024 in virtual mode under the Chairmanship of Hon'ble Chancellor Sir and Hon'ble Vice Chancellor Sir. He also added that it was a learning phase during the inspection. "The inspection committee members provided numerous valuable suggestions that will significantly contribute to the growth and development of the university."

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### Agenda 15.10

- Any other matter with the permission of Chairman.
- 15.10.1 Request for approval GST skill course, MOU and B.Com 5<sup>th</sup> & 6<sup>th</sup> semester scheme.

The Head of the Department, Faculty of Commerce, submitted a proposal to initiate a short-term course on Goods and Services Tax (GST). The course aims to enhance practical knowledge and professional competence in the field of GST. The members appreciated the initiative and **APPROVED** the proposal.

Additionally, the HoD of Commerce submitted a proposal for a Memorandum of Understanding (MoU) with **Maharani Laxmi Bai Arts and Commerce College, Gwalior**, which was also **APPROVED**.

Regarding the **B.Com 5th and 6th Semester scheme**, it was noted that the scheme must first be approved by the Board of Studies (BoS) before submission to the **Academic Council** for final approval.

- 15.10.2 Approval of Amended Ph.D. RDC Letter Format – As per 3<sup>rd</sup> RAC Meeting Recommendation.

With reference to the recommendations made during the 3<sup>rd</sup> Research Advisory Committee (RAC) meeting regarding the amendment in the Ph.D. RDC (Research Degree Committee) letter, it is hereby informed that the revised format of the RDC letter was prepared and presented to the Academic Council members for their review.

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After due discussion and consideration, the members of the Council **approved** the submitted format of the Ph.D. RDC letter.

This may be taken on record for future correspondence and implementation.

➤ **15.10.3 Reporting of Student list for awarding Diploma, Degree and Ph.D.**

The Registrar was presented the list of students who have successfully completed their courses and are now eligible for the award of their respective degrees.

S.No.	Course	No. of Student
1.	Diploma Student	1222
2.	Degree Student	523
3.	Ph.D Student	23

➤ **15.10.4 To Consider and Approve the Organization of the 2<sup>nd</sup> International Conference of P.K. University.**

The Dean (Academics) submitted a proposal for organizing the 2<sup>nd</sup> International Conference in collaboration with the Faculty of Science and the Faculty of Commerce. She highlighted that the primary objective of the conference is to bring together academicians, researchers, industry experts, and students from India and abroad to share their knowledge, research findings, and best practices on contemporary issues relevant to the conference theme/subject area. She further informed that all conference-related documentation will be complete following the necessary approval from the Academic Council.

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After due discussion and considering the significance of the proposed conference, the members of the Academic Council unanimously **APPROVED** the proposal.

➤ **15.10.5 Reporting of new courses to apply and proceed for session 2025-26.**

The Principal of Nursing department submitted the information regarding new courses, which was passed in 2<sup>nd</sup> BoS of Department of Nursing and also approved in 13<sup>th</sup> Academic council and requested to start the courses from the upcoming session 2025-26. The members review the matter and forwarded to the Board of Management meeting for the appropriate action.

➤ **15.10.6 To consideration and approval to organize convocation ceremony of the P.K. University, Shivpuri (M.P.)**

During the Academic Council meeting, the members deliberated on the need to organize a **Convocation Ceremony** as per statue no. 27 and 37 of the University to confer degrees upon the graduating students of various programs. It was collectively agreed that the University should plan and host this important academic event. In view of this, it is proposed that necessary preparations be initiated at the earliest, which would include:

- As per statue no. 37 of the University, the formation of the **Convocation Organizing Committee** to plan, coordinate, and ensure smooth execution of the event.
- Finalization of the **date and venue** of the Convocation.
- Sending **invitations to dignitaries** and guests of honour.
- Arranging all other **essential academic and administrative logistics** related to the ceremony.

All the members unanimously **approved** the agenda and suggested that the convocation ceremony be planned on the month of June 2025.

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The meeting concluded with a vote of thanks to the external members, and all the Deans, Heads of Departments (HoDs), and faculty members for their valuable contributions and active participation. Their support and insights were greatly appreciated, and the meeting ended on a positive and collaborative note.

A handwritten signature in blue ink, appearing to read "Anil Kumar".

Vice-Chancellor  
(Chairman)

VICE CHANCELLOR  
P.K. UNIVERSITY  
SHIVPURI (M.P.)

A handwritten signature in blue ink, appearing to read "Rajesh Kumar". Below the signature is the date "03/09/2021".

Registrar  
(Member Secretary)

REGISTRAR  
P. K. University  
Shivpuri (M.P.)